The ASAP School Management System

Integrated Reporting

ASAP simplifies management oversight across departments with integrated reporting from admissions to overall organizational performance.

Consistency and Accuracy

ASAP's single end-to-end management system produces more reliable program data for assessment and planning. By streamlining departmental workflows, ASAP also alleviates problems with duplication errors, redundant records management systems and training.

Ease of Use

With its unique focus on user design across all its features, ASAP immediately improves staff productivity and interdepartmental communication. And for students and their families, the same ease in online registration and account management increases participation and registration numbers.

Student Access and Outcomes

With 24/7 real-time access and self-managed accounts, ASAP promotes student success through clear and complete details on enrollments, changes, payments and status. As well, students receive automated confirmations of all transactions and simply have fewer follow-up questions. The time saved in phone calls or in-person visits to the front office is a win-win for all.

Established Practices

The signature clarity of ASAP's interface and functionality has been developed over decades, with input from some of the world's most successful after schools, in order to promote best practices in specific disciplines of education. The system incorporates universal standards yet remains flexible for custom needs and established practices of your own.

Return on Investment

ASAP reduces the load on your own technology departments, manages all security, maintenance and improvement updates centrally. For most organizations, the investment in ASAP's management system is more than covered by IT efficiencies.

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Multi-Talented Software

Online Student Registration

Fully hosted, cloud-based website
Anytime, anywhere account access
Full functionality on mobile devices
Easy navigation throughout
Quick enrollment and checkout
Real-time class availability
Multi-user accounts
Customer groups for varied offerings
Automatic waitlist assignments
Student account and password management
Direct link to school administration support
View invoices, enrollments, transaction history
PCI account security

Class Management

Import/Export student and catalog data
Copy classes / lessons to new time period
Master Calendar scheduling
Sync transfers, drops, credits
Mobile attendance app
ID cards, certificates, transcripts
Facility check-in and out security
Age / grade / prerequisite requirements by class
Media sharing – videos, images, documents
Instructor schedule, hours and payroll
Customized staff roles and access
Unlimited number of users
Unlimited number of locations

Private Lessons Management

Custom student inquiry forms
Custom registration forms
Bulk lesson changes
Individual and master calendars
Lesson packages

Public Website

Customizable template with in-page design tools
No coding needed with built-in content editor
Custom ASAP SiteWrap™ styling available
Custom subdomain web address
Control which courses display by student types

Fundraising & Donations

Multiple fundraising campaigns
Campaign goal tracking
Online merchandise sales
Add donations to shopping cart
Donor relations management

Event Ticketing and Registration

Events calendar with API integration
Quick Direct ticket sales
Multiple purchases in single transaction
Single and social media sign-on
Facility rentals and scheduling

Financial Management

Optional recurring billing, payment plans
Automatic invoicing, real-time adjustments
Choice of payment processing providers
Sophisticated, flexible discount tool
Customizable dashboard of key metrics
Over 100 different reports to filter / export
General ledger accounts for easy integration

Marketing and Communications

Integrated email, messaging, newsletters, surveys
Social media sharing and promotion
Unlimited email templates and mail lists
Branded invoices and confirmations
Custom messaging on all forms
Link required class materials to product store
Add featured events and class to homepage

Memberships and Subscriptions

Control member offerings with multiple types
Automated renewal reminders
Filterable, on-demand roster of members
ID card system available for secure check-ins

Best-in-Class Product Support

Dedicated implementation and support team
Experienced after school specialists
Thorough online documentation / user forums
24/5 response with prioritized issue ticketing

Mothership

Designed for franchise and collective organizations who want to run as separate accounts but also need top-level aggregate views of information.

Allows agencies to pull reports on individual or collective data.

Benefits of ASAP to After Schools by User Roles

Students and Registrants

Online enrollment	Immediate email confirmations and reminders	Use multiple and mobile devices
One account manages enrollments for the whole family	Purchase class materials at enrollment	Email link to administrative support
Add enrollments for all account members in one shopping cart transaction	Set up convenient payment plans and recurring billing	Upload video, images and documents to class
View personal lesson and class schedules, account statements, enrollments, class materials	Buy multiple Event tickets	Add a donation to your school's fundraising drive
		Reserve a school facility or tutoring time

Instructors

Take attendance from the classroom with software for smartphones	Share lesson plans, documents and media	Optional alerts for new enrollments and inquiry assignments
Easily reschedule private lessons and track make-up lessons	See your daily / weekly teaching schedule on your smartphone	Option to send individual, group or class-wide email notifications

Registrars

Quick Enroll for efficient customer enrollment	Private lessons management	Process enrollment and payments onsite and online
Easy to use email tool notifying students of class cancellations	Offer Priority Enrollment periods	Register an entire company, family or group at one time
Personal Favorites list for frequently used reports	View real-time enrollment activity from the Dashboard	Customizable registration forms
	Student inquiry management	Custom questions for each class or demographic group

Executive Directors

Easy to follow online enrollment, which increases participation, enrollment and reenrollment rates, and revenue	Custom reports and upgrades available	ASAP training and implementation guided by experienced after school specialists
Master Schedule to view activities across all facilities / instructors / classes	Promote Events	Custom reports and upgrades available
Custom design options to optimize your brand identity	360 reporting view from one student to total school budget	Promote class offerings to specifically targeted groups
Macro and Micro level details of all enrollments and movement	Manage online donations for multiple fundraising campaigns	Consistent and transparent reports allow all users to see the same numbers

For a more thorough view of how ASAP can benefit you as a user, request a DEMO today.

Benefits of ASAP to After Schools by User Roles

Administrators

Quick online and onsite enrollments	Calendar and reports automatically updated	Promote featured classes on your homepage
Real-time data for class availability and capacity	Ability to use 3rd party merchant account	Link required class materials from the Product Store
Real-time rosters, waitlists, mail lists	User Interface – Clean / easy to use and follow workflows	Promote classes with social media
Import / export student and class data	Annual product use fees – Easy, clear budgeting	Save staff time with student account management
Conflict-free scheduling for classes, lessons, instructors and facilities	Copy all classes from one time period to the next	Payroll tracking by hours and attendance
Flexible, everyday tools to manage change requests, modify schedules, add substitute teachers	Export financial data into primary ledger software	Assign different pay rates by instructor types
Create time periods to manage semesters and fiscal years simultaneously	Master Schedule to view all activities for facilities / instructors / classes	Option to send individual, group or school-wide email notifications
Payroll tracking by hours and attendance		

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